



Fondazione Pietro Accorsi  
T O R I N O

**FORM FOR REQUEST TO FILM AND REPRINT PHOTOGRAPHS**  
(USE CAPITAL LETTERS ONLY)

**To the Direction of the Accorsi Foundation:**

Name.....  
Address.....City.....  
Zip code.....Country.....  
Telephone.....Fax.....e-mail.....

**Requests** (tick where appropriate)

- to receive photographic material
- to film and/or take photographs

- of the following works kept at the Accorsi Foundation:

Author.....  
Title/subject.....  
Inventory Nr. .... Negative Nr. ....

- of the illustration already published in the book published by the Accorsi Foundation:

Author of the book.....  
Book title .....  
Author and title of the work.....  
Page Nr. ....

- B/W PRINT format.....
- COLOUR PRINT format .....
- SLIDES format .....
- CD *dpi* resolution and/or format.....

**Only for** (tick as appropriate):

- scientific publication or study
- informative or commercial
- other

To such purposes, the Applicant agrees to abide by the conditions described in the attachment and to fill in and return a signed copy of the "Form for the authorisation for publishing"

Signed and dated for acceptance

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**ENCLOSURE TO THE FORM FOR THE REQUEST OF FILMING AND REPRINTING OF PHOTOGRAPHS**

**Copyright conditions**

- 1 Requests of filming and reprinting of photographs are **exempt** from copyright whenever motivated by reasons of study or research without publishing or with publishing on scientific magazines without public projection.
- 2 in the case of filming for commercial purposes, the following costs **will be applied** :
  - a) 62,40 € (52,00 € + VAT 20%) for each total or partial colour reprinting of any image taken from existing negatives kept at the Foundation + printing expenses with our photo-service.
  - b) 62,40 € (52,00 € + VAT 20%) for each total or partial colour reproduction of images taken from existing publications kept at the Foundation
  - c) 62,40 € (52,00 € + VAT 20%) for each total or partial colour reprinting done ex novo of works kept at the Foundation + printing cost at the expense of the applicant and the photo-service to be decided with the Foundation.
  - d) 31,20 € (26,00 € + 20% IVA) for each total or partial black and white reprint of works kept at the Foundation taken from existing negatives + printing expenses with our photo-service.
  - e) 31,20 € (26,00 € + VAT 20%) for each total or partial black and white reprint from existing publications of works kept at the Foundation .
  - f) 31,20 € (26,00 € + VAT 20%) for each total or partial black and white reprint done ex novo of existing works held at the Foundation + printing costs at the applicant's expense and photo-service to be decided with the Foundation.
  - g) 516,00 € + VAT 20% for filming in or of each room at the museum.
  - h) 258,00 € + 20% IVA for filming of the exterior.
- 3 The consignment of **2 copies** to the Foundation for each edition and/or reprint of **the publication**, one copy for thesis on unpublished material.
- 4 In the case of photographic shoots, the consignment of both the negative and the print of each photograph and in the case of filming or television shoots, a copy of such including any eventual audio recording.

- 5 The publication, with any means or method utilized, of reproductions or filming with **headings or captions** previously agreed upon with the Photographic Archive of the Accorsi Museum.
- 6 The **restitution** of the photographic material in its integrity within 2 (two) months from the date of reception. Each day of delay will be debited with 1.00 €. In the event of damage or loss of the material an indemnity of 500.00 € will be affixed.
- 7 It is **absolutely prohibited to copy or transfer** to a third party the material received, as well as its duplication or reproduction by any means. Any further use of the material requires the authorisation from the Museum.

### General conditions

1. Follow scrupulously all instructions given by the staff of the Foundation.
2. on Recompense each and any damage arising, in full or in part, from actions carried out whilst taking photographs or during filming.
3. Maximum caution when using equipment, switching lights, etc.

### Payment:

Payments may be made as follows:

- Cash**
- By post:** (c/c n° 22629109 in the name of “Fondazione Pietro Accorsi”)
- By bank:** Banca di Roma, Ag. 10 TO, Via Po 36, Torino - bank account n° 651808/39 – in the name of “Fondazione Accorsi – Museo Arti Decorative”. Bank code: ABI 03002, CAB 01005,

### Delivery:

Photographic material will be sent upon **receipt of the payment**.

Details for the **invoice** (mandatory):

Company name.....

Address.....

Fiscal code / VAT number.....

Signed and dated for acceptance

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